

Ringgold Baptist Church Family Life Center Guidelines

Our Philosophy and Purpose

We, the members of Ringgold Baptist Church, have been blessed with facilities to be used in ministry to others. As proclaimed in the second chapter of Acts, ^AThey continued in the apostles' doctrine and fellowship, and in breaking of bread and in prayers.[@] It is with this in mind that the Ringgold Baptist Church Family Life Center is established. Within this building, we will know God=s word and His desire for us as a congregation. We will share His teachings with others and will minister to the whole person. Young and old alike will continue to learn of His love as they study together in the new classrooms. Friends, family, and community members will gather together in fellowship, to receive nourishment not only for the body, but also for the soul, as His presence is poured out to all that gather in His name. For all who assemble in the gymnasium, His guidance and direction will be demonstrated in the knowledge that we are strong physically because of His loving spirit that lives within us. Thus, it is the mission of our center to extend the love of Jesus Christ to others through the use of this building. The following guidelines have been established to enable everyone to enjoy these facilities to the maximum and to the Glory of God.

Facility Policy and Procedure

The Family Life Center is available to active members of Ringgold Baptist Church, as defined in the Church=s Constitution, for many activities including: showers, family meals, family reunions, and other celebrations. The sponsoring church member must be present throughout the preparation and the activity. Use of the facility will be limited to the time on the approved application. **A refundable twenty-five dollar security deposit is required with the application.** There will be no activity in the FLC during Wednesday night Bible study, Sunday morning and Sunday night services, except those church approved scheduled activities. There will be **NO** activity in the FLC during funerals, weddings and other special services. Community and Civic organizations whose planned activity (and stated purposes) does not conflict with the church=s beliefs, doctrines and practices may use the facility after approval and proper scheduling through the Church Office.

Use of the Family Life Center is limited to the FLC, the FLC kitchen, and the restrooms in the foyer. Children are to be supervised and no one is to be in the elevator or in other parts of the church.

Any exception to the written guidelines must be approved by the pastor and or FLC Committee.

Behavior and Dress Code

The Family Life Center activities should reflect the Christian atmosphere consistent with Ringgold Baptist Church. The following guidelines were written to establish certain rules that will ensure safety and courtesy for all to enjoy the facility.

- A. Conduct - Everyone will be expected to conduct themselves at all times in a Christian manner. This includes not only members but also their guest. Language and behavior should reflect the setting.
- B. Supervision - The facility will require supervision by a church member (nineteen years old), for those eighteen years and under. Please adhere to the rules and regulations as interpreted by the supervisor.
- C. Dress Code - Everyone using the facility is expected to dress in an appropriate manner. We request that no suggestive T-shirts or those that advertise alcoholic beverages be worn. For your safety tennis shoes should be worn during gym activities. Shoes or boots that will mar or scratch the floor will not be allowed.

D. Prohibited from the Family Life Center

1. Tobacco Products
2. Alcohol/Drugs
3. Any type weapon
4. Skating/Skateboarding and dancing
5. Toys or other objects that could injure persons or damage property
6. Food, drink and gum except in designated areas.

Liability Insurance

The Family Life Center (gymnasium) is for use by the members of Ringgold Baptist Church, and their guest or others as set up in the church guidelines. Ringgold Baptist Church carries Liability Insurance to protect itself from claims when the church is found to be negligent in causing bodily injury or property damage. To be held liable, the church will have to be negligent in its actions for failure to act. Participation in gym and sports activities involves risk and dangers of serious injury. Ringgold Baptist Church does not assume liability for these injuries, and everyone participates at their own risk. It is therefore suggested and recommended that anyone who sustains an injury in the Family Life Center file a claim with their own Health Insurance Company. If their company feels the church is liable, they can then subrogate against the Church's Insurance Policy. All outside organizations using the Family Life Center, whether non-profit or not, are expected to have their own Liability Insurance Protection with a minimum of \$300,000 coverage. A certificate of insurance will be required showing proof of coverage.

Equipment Available

- # Three (3) 8 ft. Tables
 - # Nineteen (19) round tables (maximum seating of 8 per table)
 - # Chairs (149)
1. Please return all furnishings to original location at the conclusion of the event.
 2. Any organization making a request sponsored by a church member, a fee of \$150.00 will be required, plus \$100.00 security deposit that will be refunded if everything is in order upon inspection. Should there be damage and if it exceeds \$100.00, the person or persons reserving the facilities will be responsible for the total cost of repairs.
 3. All scheduling will be reviewed and confirmed before approval will be granted.
 4. Return request form into the Church Office at least 14 days prior to the date needed.
 5. A response will be given within three days after the request form has been received.
 6. Any non-member making a request, a fee of \$300.00 will be required at the time the application is approved, plus a \$100.00 security deposit that will be refunded - if everything is in order upon inspection. Should there be damage and if it exceeds \$100.00, the person or persons reserving the facilities will be responsible for the total cost of repairs.
 7. The Family Life Center fee for nonprofit organizations may be waived for good cause by written request and approval of the Family Life Center Committee.
 8. Any church member reserving the FLC is responsible for any damage that occurs and the cost of repairs.

Approved by church on 8/8/2001
Revised on 4/08/09

**RINGGOLD BAPTIST CHURCH
FAMILY LIFE CENTER**

Request for use of Family Life Center

Today=s Date _____

Date of Event _____

Event Name _____

Group Making Request _____

Individual Making Request _____

Address _____

Telephone No. _____

Approximate Number in Attendance: _____

Event Start Time: _____ Event End Time: _____

I have read the guidelines for use of the Family Life Center and agree to abide by same,
so that the refundable security deposit can be returned to me.

Signature of Church Member _____

Signature of Applicant _____

FOR OFFICE USE ONLY

_Signature of FLC Committee Member/Church Secretary _____ Date: _____

COMMENTS: _____
